

**Association of Asia Pacific GDLN Centers  
Minutes of Governing Committee Meeting  
Videoconference: December 19, 2006  
Sydney and Canberra, 15:00; Bangkok, 11:00; Beijing, 12:00; Tokyo, 13:00  
(December 18, 2006 23:00 EST)**

**Governing Committee Members:**

Present: Maree Tait, Zhu Zhengxuan, Dr. Pimrumpai Premssmit, Ryu Fukui  
Apologies: Sonya Woo

**Others present:**

Ravi Corea, Senior Advisor, AP GDLN  
Ivia Martinez, Capacity Building Officer, EAP GDLN  
Colin Lonergan, Coordinator, EAP GDLN  
Zhang Jiaqiang, CDDLN and Division Director, Human Resource Development and Policy Department, Western Region Development Office of the State Council  
Achara Kuwinpant, Training Coordinator, Chulalongkorn University DLC  
Elizabeth Ingram, Training Coordinator, Australian National University DLC

**Proceedings:**

Meeting called to order at 15:00 AEDT by acting Chairperson: Colin Lonergan.  
There were no minutes to approve as this was the first Governing Committee meeting.

*Key issues for the Association:*

- Business processes: The Governing Committee must meet at the AP GDLN April 2007 to discuss the business processes between the Association and member DLCs. How will arrangements between the Association and DLCs be formalized and the day to day operations between them defined? There might be other DLC representatives involved in the discussion.
- Business expansion and marketing: Another key issue for the Association is to aggressively kick-start with a visible and well-marketed project that shows quick success. This will assist in increasing the value of the Association for member DLCs. Progress has been made on the Association's website planning but we are not fully equipped with marketing information.
- Association finances: Chongqing DLC has made an initial offer to manage the finances of the Association. This could be done with the Association as a branch of The World Bank or as a separate legal entity. We will not progress this until we know the status of the legal entity in Thailand.

*Tax-free legal status in Thailand:*

- Consultant: Agreement to work with a legal and accounting or legal consultancy firm to establish a tax-free legal entity in Thailand. Process can take anywhere between 3-5 months to complete and it will begin in January 2007.
- Fees: Fees incurred in setting-up the entity will be covered by the Association's US\$100,000 year 1 budget.

*Terms of Reference, Business Manager:*

- Changes to current TOR:
  - The Business Manager will report to the Association's Interim Executive Director.
  - The Interim Executive Director responsibilities to be carried out by the Business Manager will be clearly and separately listed.
  - The word "Technical" will be deleted from the 1<sup>st</sup> bullet point under the "Required qualifications and skills" section.
- Recruitment: Recruitment process will commence in late January 2007 and may take up to 3 months. This may or may not coincide with the establishment of the legal entity but will go ahead regardless. Chulalongkorn University could assist in the recruitment process. Recruitment should not be done by The World Bank.

*Next meeting:*

Late January 2007. Date and time to be announced.

Meeting adjourned at 16:15 AEDT